

School Parent Council Meeting Minutes

Date: September 10, 2024

Time: 6:01 PM to 7:07 PM

IN ATTENDANCE

Suzanne Martin - Principal

Andrew Doyle – Assistant Principal

Bre Kaglar – Chair School Council/Fundraising

Kristen Reid – Treasurer Fundraising

Nicole Miller – Co-Chair School Council

Alyssa Wonnick – Secretary School Council

Jennifer Minni – School Council Member

Colleen Button – School Council Member

Sarah Brownlee – School Council Member

Sara Spike – School Council Member

Quinn Bolton – School Council Member

Kara Dobson – School Council Member

AGENDA

18:00-20:00/ Design Commons

- 1.) Call to Order 18:01-18:03
- 2.) Introductions 18:04-18:15
- 3.) Approved June meetings minutes
- 4.) Annual General Meeting 18:20-18:30
 - a. Nominations/voting happen once a year
 - b. Everyone stepped down from current positions
 - c. Jen nominated Bre for Chair, Kara second, Alyssa final
 - d. Nicole nominated for Co-Chair, Kara second, Alyssa final
 - e. Kristen nominated Alyssa for Secretary, Jen second, Nicole final
- 5.) PBIS – Suzanne explained more about what this is and we will spend approximately 5 minutes each meeting touching on this.
- 6.) Trustee Report – Todd was not in attendance; Andrew will follow up.
- 7.) Feedback from parent that had some concerns brought to the table by Bre
- 8.) Principal Update – Suzanne Martin 18:30-18:50
 - a. PBIS – consistent wording across the board from teacher to teacher or adult to adult, viewed the parent friendly version of the NCES PBIS power point. Disney Day as the first reward for positive reinforcement of good behaviour.

b. New Cell Phone Policy – moved to next week

9.) Council Updates

18:50-19:06

- a. Bylaws to be updated in Oct/Nov after we have had a specialist come in – September 23 @ 6:30 via ZOOM.
- b. Fun lunches – Moved to October Meeting
- c. Chair/Co-Chair to meet with Suzanne 1 week before council meetings
- d. Notice for field trips – Moved to October Meeting
- e. Chair/Co-Chair to potentially come in to a teacher meeting once a month on Tuesdays via ZOOM.
- f. Discussed the value of having a teacher attend our meetings
- g. Intro to classroom/teacher shared on Beacon
- h. Create a gmail account, digitize all important documents
- i. Pool of volunteers – moved to October meeting
- j. All in favour of keeping the meetings on Tuesdays
- k. Hold meetings each month in a new room
- l. Quick recap of where the school is sitting in terms of enrollment, 46 extra kids from originally planned, where are the grade 5s going to go next year?

10.) Adjournment

19:07

Next Meeting: October 1, 2024 @ 6:00 PM, Location is TBD

June Minutes approved. Kristen first, Nicole second

Fundraising Committee Meeting Minutes

Date: September 10, 2024

Time: 7:07 PM to 8:10 PM

IN ATTENDANCE

Suzanne Martin - Principal

Andrew Doyle – Assistant Principal

Bre Kaglar – Chair School Council/Fundraising

Kristen Reid – Treasurer School Council/Fundraising

Nicole Miller – Co-Chair School Council

Alyssa Wonnick – Secretary School Council

Jennifer Minni – School Council Member

Colleen Button – School Council Member

Sarah Brownlee – School Council Member

Sara Spike – School Council Member

Quinn Bolton – School Council Member

Kara Dobson – School Council Member

AGENDA

19:07-20:10/ Design Commons

- 1.) Call to Order 5 Minutes
 - a. Approved June meetings minutes
- 2.) Annual General Meeting Nominations/Voting 5 Minutes
 - a. Kristen nominated Bre for Chair, Alyssa second, Jen final
 - b. Kristen Treasurer/Co-Chair, Sarah second, Bre final
- 3.) Treasurer Update 10 minutes
 - a. Apple Creek Arcade, going to investigate to see if we have received funds from them from June.
 - b. Statements from 2022/2023 are currently being finalized
 - c. Casino account currently has \$25,491.15, ability to ask for an extension to carry over? Limits on what it can be spent on.
 - i. Andrew & Suzanne to bring quotes to next meeting so that a final decision can be made by October being.
 - ii. 2 priorities: chromebooks and smartboards (or projector lightbulbs)

- 4.) Casino – Nicole 10 minutes
- i. September 17-18, 2024
 - ii. Positions (and backups) are filled!
- 5.) Upcoming Fundraising: 15 minutes
- i. Bre has reached out to Apple contact (Devin), looks a little different this year but will send out the information for us to review.
 - 1. Take pictures of apples for next year
 - 2. Finalize delivery date
 - 3. Volunteers for distribution
 - 4. Potential breakfast club donation
 - ii. Collectively agreed that there would be no fall school dance, but a spring one would still be held
 - iii. Google form to be created to allow other parents suggestions and maybe they have some contacts with Westjet etc.
 - iv. Only 2 food options a year and must be healthy choice.
 - v. Sarah is going to look into Roscoes Coffee (might be a good option as a "gift" idea.
 - vi. Read-a-thon over Christmas break
 - vii. High quality products/high return/low energy on our end
 - viii. Alyssa will look into Big Box of Cards and sent out information
 - ix. Silent auctions
- 6.) \$500 grant from last year that was meant to be spent on magnets, do we still have this? Bre will reach out to office staff to confirm and will advise next meeting.
- 7.) Alternative method of advertising fundraising initiatives – maybe paper in agendas for younger grades, school messenger texts
- 8.) Adjournment 18:10

Next Meeting: October 1, 2024 @ 7:00 PM, location TBD

