

School Parent Council Meeting Minutes

Date: October 1, 2024

Time: 6:02 PM to 7:07 PM

IN ATTENDANCE

Suzanne Martin - Principal

Jennifer Minni – School Council Member

Bre Kaglar – Chair School Council/Fundraising

Fred Burley – School Trustee (via ZOOM)

Colleen Button – School Council Member

Sarah Brownlee – School Council Member

Kristen Reid – Treasurer School Council/Fundraising

Sara Spike – School Council Member

Nicole Miller – Co-Chair School Council

Marshall Wood – School Council Member

Alyssa Wonnick – Secretary School Council

Kara Dobson – School Council Member

AGENDA

18:00-20:00/Mrs. Dougherty's Grade 4 Classroom

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| 1.) Call to Order | 18:02-18:05 |
| 2.) Introductions for new faces | 18:05-18:07 |
| 3.) Approved September meeting minutes | |
| 4.) Council Mission | |
| 5.) Annual General Meeting | 18:08-18:18 |
| a. AGM every two years or annually? | |
| b. All agreed that there was no need to spend the funds on a bylaw session. We feel like it can be done successfully without. | |
| 6.) PBIS – Disney Day Success! | 18:19-18:25 |
| a. The hope is to fill the jar each month – next win is School Wide PJ Day! | |
| b. Sign up genius for volunteers for PBIS or for other activities that require help from parents | |
| c. Huge push to get volunteer paperwork in | |

- i. Some confusion about whether or not the vulnerable sector check was free at the RCMP station with the letter provided by the school. There was mixed feedback.

7.) Trustee Report 18:25-18:30

- a. We will know if NCES is getting more portables by the November meeting.
- b. Jen will bring notes from website if Trustee is unable to attend
- c. <https://www.rockyview.ab.ca/download/468497>

8.) Principal Update – Suzanne Martin 18:30-18:47

- a. 3-way conferences Oct 17 & 18 with the book fair happening at the same time
- b. New Cell Phone Policy – the consensus was that there is no need for K-5 students to have unrestricted, unsupervised access to electronic devices. The exception to this is for medical or communication purposes.

9.) Council Updates 18:48-19:07

- a. Quote for vista print for magnets, all approved that the \$500 grant that we receive this year will pay for them. QR code will bring you to a landing page that has the important links/info (bell times, school messenger, RVS calendar)
- b. \$260 for council and fundraising – use towards swag, treats for meetings, Welcome to K (cookies, coffee), use by the end of the school year. Office staff hold these funds.
- c. Bre attended the teacher staff meeting
 - i. Mrs Quiring's classroom for November meeting and also will attend our November meeting
- d. Google email for fundraising committee
- e. Rockyview email for council so we can communicate with other schools directly and we can lean on them for resources, this was approved by all.
- f. Fun lunch recap is that the choices are back to basics for this year. The highest ordered options for choices from last year were choices for this year.

- g. Consider adding agenda/minutes to the school website for easy access as well as the zoom link.

10.) Adjournment

19:07

Next Meeting: November 5, 2024 @ 6:00 PM, Location is Mrs. Quiring's Classroom

September Minutes approved. Jen first, Sara second.

Fundraising Committee Meeting Minutes

Date: October 1, 2024

Time: 7:08 PM to 8:12 PM

IN ATTENDANCE

Suzanne Martin - Principal

Bre Kaglar – Chair School Council/Fundraising

Colleen Button – School Council Member

Kristen Reid – Treasurer School Council/Fundraising

Nicole Miller – Co-Chair School Council

Alyssa Wonnick – Secretary School Council

Jennifer Minni – School Council Member

Fred Burley – School Trustee (via ZOOM)

Sarah Brownlee – School Council Member

Sara Spike – School Council Member

Kim Orlesky – School Council Member

Kara Dobson – School Council Member

AGENDA

19:08-20:12/ Mrs. Dougherty's Grade 4 Classroom

- 1.) Call to Order 5 Minutes
 - a. Approved September meeting minutes
- 2.) Annual General Meeting Nominations/Voting for Vice chair 5 Minutes
 - a. Sarah nominated to be co-chair, Kristen second, Sara final
- 3.) Casino – Nicole 10 minutes
 - a. Received \$13 anonymous donation in envelope from casino that was given to Kristen to deposit into account.
 - b. Nicole created a very helpful folder to be able to refer back to for the next casino, Sarah is going to scan so it can be put on to Google drive.
 - c. Sign up genius was a very helpful tool as it sent out reminders

- d. All Casino Volunteers YYC Facebook page is a good resource to remember for next time
- 4.) Apple Fundraiser Update 10 minutes
- a. Doing so well, we have surpassed our \$1,000 goal by \$36.
 - b. 113 boxes of apples sold so far
 - c. Bre will reach out to contact the week before the delivery to try and get a more accurate date of delivery. Hoping for a Monday October 21 delivery.
 - d. Need volunteers to help unload and organize for pick up on 3 way conference night
 - e. Suzanne to send out text/email reminder
- 5.) Casino Funds 5 minutes
- a. Need to spend the funds from last casino by January 2025
 - b. Motion to spend the funds from the casino account and the extra funds needed for chrome books from the general account. Approved by Jen, seconded by Sara.
 - c. Suzanne will send scope of work and see if it can be expedited.
- 6.) Apple Creek Fundraiser from June 2024 5 minutes
- a. Sold 27 cards
 - b. Generated a total amount of \$607.50
 - c. Can run it every 6 months and for 30 days at a time (next one to be in November/December or January/February)
 - d. Easy fundraiser as it is minimal work for us
- 7.) Financial Statements Review of 2022 & 2023 10 minutes
- a. Approved by Sarah B, Seconded by Bre and all approved
- 8.) Fundraising Options 10 minutes
- a. Purse Swap presented by Kim Orlesky: huge profit, donated purses from community, sell them for \$15 a bag. Things to consider is storage. Can also host a raffle/draw/ or bake sale at the same time. Add to survey.
 - b. Sarah has not heard from Rosso Coffee

- c. Big Box of Cards presented by Alyssa Wonick: \$11 per box of cards sold, different options of card boxes, Bre brought in example for people to see the quality. Add to survey.

9.) Suzanne will send out survey

10 minutes

- a. Add to see if there is any Westjet families with buddy passes that we could raffle tickets off for
- b. Add a comment box to ask how families want to learn about fundraising opportunities.
- c. Target to get survey out by October 7
- d. QR code on door for 3 way conferences
- e. Add lawn signs to list of fundraising ideas

10.) Adjournment

18:12

September Minutes approved. Jen first, Sara second.

Next Meeting: November 5, 2024 @ 7:00 PM, Location is Mrs. Quiring's Classroom

